



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6574383
Procuring Entity DEPARTMENT OF TOURISM
Title Corporate Giveaways of the Department of Tourism - Office of the Secretary
Area of Delivery

Solicitation Number: 2019-10-0273 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Corporate Giveaways Approved Budget for the Contract: PHP 450,000.00 Delivery Period: Client Agency:	Status	Active
	Associated Components	4
	Bid Supplements	0
	Document Request List	11
	Date Published	22/10/2019
	Last Updated / Time	22/10/2019 00:00 AM
	Closing Date / Time	25/10/2019 10:00 AM
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

TERMS OF REFERENCE

CORPORATE GIVEAWAYS OF THE DEPARTMENT OF TOURISM OFFICE OF THE SECRETARY

PURPOSE OF THE PROJECT

To commemorate the achievements in the tourism industry and the partnerships forged during the current year, the Department of Tourism-Office of the Secretary (DOT-OSEC) will be distributing Year-End Tokens to selected tourism stakeholders and partners, representatives of foreign governments, officials from different government offices, and other organizations or individuals with significant contributions to the tourism industry. The distribution of Year-End Tokens aims to foster a stronger collaborative relationship with the tourism stakeholders and the DOT for the coming year.

SCOPE OF WORK

The DOT Office of the Secretary is looking for a supplier/s for the following products intended as Year-End tokens for various tourism stakeholders and partners, representatives of foreign governments, officials from different government offices, and the like.

I. Bamboo Insulated Coffee Mug

- 330mL capacity
- Insulation keeps drinks cold for 24 hours with ice and hot for up to 12 hours
- Double walled stainless steel with a bamboo outer cover
- Personalized/engraved with "It's More Fun in the Philippines" Logo
- Individually packed in a cardboard box with the following specifications:
 - Matte Black color
 - Flap Lid with magnetic closure
 - Gold embossed DOT logo

- Tied with a gold ribbon

II. It's More Fun Power Bank

- White Color
- Size: L*W*H 145*73.5*15mm
- Rechargeable from the USB Port
- LCD display shows the available power capacity and charging status
- Charging capacity of 10,000mah
- Charging Cable included
- Power output for DC 5V 2.1A and DC 5V 1A
- Power input for DC 5V 2.1A
- Printed with "It's More Fun in the Philippines" Logo
- Packaged individually in an Electronics Accessories Storage Case with the following specifications:
 - Black color
 - Size: 19*10.5*5.5cm/7.48*4.13*2.16 inches
 - Printed with DOT logo
 - shockproof anti-static charging storage (Hard case)
 - Built-in soft cuffs and straps, double buffer layer
 - Inner mesh pockets and elastic bands

PROJECT COST

Item Description	Unit	Quantity	Unit Price	Amount
Bamboo Insulated Coffee Mug	pcs	250	Php1,050.00	Php262,500.00
It's More Fun Power Bank	pcs	250	Php750.00	Php187,500.00
TOTAL				Php450,000.00

DELIVERY PERIOD

Item Description	Unit	Quantity	Delivery Schedule
(on or before)			
Bamboo Insulated Coffee Mug	pcs	250	November 15, 2019
It's More Fun Power Bank	pcs	250	November 15, 2019

CONTACT PERSON

- Ms. Jian Albania
- Tel. Nos. 459-5200 loc 603
- Email: jianalbania@gmail.com

PREPARED BY:

CZAR ARJAY V. CLARO
Executive Assistant IV
Office of the Secretary

Partial bids are allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before October 25, 2019 at 10:00 am

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